RTD 496: Sound and Moving Image
Fall 2015 Syllabus

Professor: Jay Needham
E-mail: jayn@siu.edu
Office location: RTD-1050D
Office Hours: Tuesday 2:30 -3:30pm
Wed.10:00 am-12:00pm & 1:30-4:30pm.

Teaching Assistant: Mike Maxwell
E-mail: mike.g.maxwell@siu.edu
Office Hours: Tuesday 1:00 – 3:00pm
Wednesday 11:00 – 1:00pm
Office location: Comm. 1114

Class meeting time: Tuesdays & Thursdays 11:00am – 12:50am Comm. 1114, 1115 & 1116

COURSE DESCRIPTION
This course examines in detail, the relationship of sound and moving images. It traces intertwined histories, revealing important creative collaborations and technological developments that set precedents for both film and video. The primary focus of this course is the artistic creation of soundtracks. We explore and define concepts of musical scoring and novel techniques in sound and apply them to visual works. This class stresses a high level of creative involvement and students must be technically adept and also demonstrate an active interest in the artistic creation soundtracks. Materials for the course will be available on MCMA server. This server account will be maintained for the duration of the course and be for class use only. Copies of all documents, supplemental readings and web links relating to this course will be updated on a continuous basis. To discuss matters relating to this class, students are required to meet with the instructor or T.A. During production of the final assignments, students are required to show work in progress each week.

GRADING/PARTICIPATION: You will be graded for your creative growth, technical proficiencies and in-class participation. Refer to the point structure below.

COURSE ASSIGNMENTS: Assignments for this course are to be placed on the server on the due date of the assignment. All assignments are due on lecture days (Tuesdays at the end of class.) One individual meeting with the instructor during the course of the semester is required. No late assignments will be accepted or graded. Required readings are to be assigned throughout the semester. Events listed are subject to revision depending upon equipment and time resources/availability (at the instructor’s discretion).

CRITIQUES AND CRITIQUE ETIQUETTE
This course offers a forum for critique. These sessions have been designed so that students gain verbal feedback from myself, the T.A. and peers enrolled in the course. Active participation is required in all class discussions and critique sessions and counts for a portion of the participation grade. Critiques can be rigorous and I strive to maintain an atmosphere of productivity. Bring your best ideas and honest reactions to these sessions.

STUDIO ETIQUETTE
The studio spaces assigned for your work in are specially designed technical environments. They are very expensive to maintain and so part of your responsibilities will be to help keep these spaces neat and clean. Therefore, no food or drink is allowed in any of our workspaces. Put away all mics, stands, cables and gobos after your sessions. Remember to mute the monitoring section in both 1114 and 1115. Do not leave any of your personal equipment in the studios.
WIRELESS COMMUNICATIONS POLICY
I allow students to use laptops and other electronic devices in my classrooms, but they are only to be used for in-class research and or note taking. Texting is not allowed during our meeting times. If I observe that your use of wireless technology becomes disruptive or distracting to myself or students enrolled in the course, I may ask you to stop.

REQUIRED TEXT

RECOMMENDED TEXTS

ATTENDANCE
Two excused absences will be allowed per student over the course of the semester. Each absence after two will result in the reduction of the grade by 1/2 of a letter grade. No late assignments will be accepted or graded.

REQUIRED MATERIALS
Min. 500 Gig. External FW drive (G-Tech or LaCie)
8 gig Compact Flash Card
Headphones for labs (Sony MDR-6 recommended)

GRADING
Participation 200 points
Sound and Image 100 points
Foley Assignment 200 points
Sound design 200 points
Final Project 300 points
Extra Credit TBA 100 points

Week 18 Final Exam – Presentation of Final projects and critique.
Tuesday, Dec. 15th
12:30 to 2:30pm

University’s Emergency Procedure Clause:
Southern Illinois University Carbondale is committed to providing a safe and healthy environment for study and work. Because some health and safety circumstances are beyond our control, we ask that you become familiar with the SIUC Emergency Response Plan and Building Emergency Response Team (BERT) program. Emergency response information is available on posters in buildings on campus, available on BERT’s website at www.bert.siu.edu, Department of Public Safety’s website www.dps.siu.edu (disaster drop down) and in the Emergency Response Guideline pamphlet. Know how to respond to each type of emergency.

Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency. The Building Emergency Response Team will provide assistance to your instructor in evacuating the building or sheltering within the facility.
**Students With a Disability:**

Instructors and students in the class will work together as a team to assist students with a disability safely out of the building. Students with a disability will stay with the instructor and communicate with the instructor what is the safest way to assist them.

**Tornado:**

During the spring semester we have a **Storm Drill**.

Pick up your belongings and your instructor will lead you to a safe area of the basement. No one will be allowed to stay upstairs. Stay away from windows. The drill should not last more than 10 minutes. You must stay with your instructor so he/she can take roll. Students need to **be quiet in the basement** as the BERT members are listening to emergency instructions on handheld radios and cannot hear well in the basement.

**Fire:**

During the fall semester we have a **Fire Drill**.

Pick up your belongings and your instructor will lead you to either the North or South parking lot depending on what part of the building your class is in. You must stay with your instructor so he/she can take roll. As soon as the building is all clear, you will be allowed to return to class.

*These drills are to train instructors and the Building Emergency Response Team to get everyone to a safe place during an emergency.*

**Bomb Threat:**

If someone calls in a bomb threat, class will be suspended and students will be asked to pick up their belongings, evacuate the building and leave the premises. Do not leave anything that is yours behind. We will not allow anyone back into the building until the police and bomb squad give us an all clear. **DO NOT USE YOUR CELL PHONES.** Some bombs are triggered by a cell phone signal.

**Shooter in the Building:**

If it is safe to leave, move to a safe area far from the building away from where the shooter is located. If anyone has any information about the shooter, please contact the police after they have gone someplace safe.

If it is not safe to leave, go into a room, lock the door and turn out the lights. Everyone should spread out and not huddle together as a group. Don't stand in front of the door or in line of fire with the door. Students' chair and desks should be piled in front of the glass and door as a barricade and the teacher's desk, podium and anything movable can be pushed against the door. This is intended to slow down any attempts to enter the classroom. If it looks like the shooter is persistent and able to enter, make a lot of noise and have the students use everything in their backpacks to throw at the shooter to distract him.

Silence all cell phones after one person in the room calls the police and informs them of their location and how many people are in the room. **Be quiet and wait for the police to arrive.** The police are looking for one or more shooters, and they have no way of knowing if the
shooter is in the room people are hiding in. For this reason, when the police enter the room, no one should have anything in his/her hands and each person **MUST** raise his/her hands above his/her head.

**Earthquake:**

In the event of an earthquake, you are advised to take cover quickly under heavy furniture or crouch near an interior wall or corner and cover your head to avoid falling debris. Outside the building are trees and power lines and debris from the building itself that you will need to stay away from. In the building, large open areas like auditoriums are the most dangerous. Do not try to escape on a stairway or elevator. Do not hide under a stairway. We do not recommend that you stand in a doorway because the door could shut from the vibrations and crush your fingers trapping you there.

**Rave Mobile Safety Alert System:**

We recommend that you sign up for the Rave Mobile Safety Alert System. It is a new system that replaces the WENS system to alert you through emergency text messages on your cell phone and emails for emergencies on campus, weather reports and emergency school closures. You have to sign up. If you were signed up for WENS it does not roll over. You have to sign up for Rave Mobile Safety Alert System. Go to Saluki Net, go to my records tab, under SIUC Personal Records, click on View My SIUC Student Records, Under Main Menu click on Personal Information, click on View and Update Addresses and Phones, in the middle of the page click [Update Addresses and Phones], under phones click Primary: This will take you to Update Addresses and Phones – Update/Insert, under primary phone number for this address put in your cell phone and submit. For more information, visit dps.siu.edu, contact SalukiTech at 453-5155 or salukitech@siu.edu.

**CPR/Defibrillator and First Aid Class:**

If you would like to take a CPR/Defibrillator and/or First Aid class, contact LaVon Donley-Cornett, lavong@siu.edu or call 453-7473.

**Women's Self Defense Classes** are offered to female students faculty and staff by the Department of SIU Public Safety. For more information contact Officer Mary Stark marys@dps.siu.edu.
IMPORTANT DATES *
Semester Class Begins.......................................................... 08/24/2015
Last day to add a class (without instructor permission)........ 08/30/2015
Last day to withdraw completely and receive a 100% refund: 09/06/2015
Last day to drop a course using SalukiNet:.............................. 11/01/2015
Last day to file diploma application (for name to appear in Commencement program): 11/15/2015
Final examinations: ................................................................ 12/14–12/18/2015

Note: For outreach, internships, and short course drop/add dates, visit Registrar’s Academic webpage: http://registrar.siu.edu/

FALL SEMESTER HOLIDAYS
Labor Day Holiday 09/02/2013
Fall Break 10/10–10/13/2013
Veterans Day Holiday 11/11/2013

WITHDRAWAL POLICY – Undergraduate only
Students who officially register for a session may not withdraw merely by the stopping of attendance. An official withdrawal form needs to be initiated by the student and processed by the University. For the proper procedures to follow when dropping courses and when withdrawing from the University, please visit http://registrar.siu.edu/pdf/gradcatalog1314.pdf

INCOMPLETE POLICY – Undergraduate only
An INC is assigned when, for reasons beyond their control, students engaged in passing work are unable to complete all class assignments. An INC must be changed to a completed grade within one semester following the term in which the course was taken, or graduation, whichever occurs first. Should the student fail to complete the course within the time period designated, that is, by no later than the end of the semester following the term in which the course was taken, or graduation, whichever occurs first, the incomplete will be converted to a grade of F and the grade will be computed in the student’s grade point average. For more information please visit: http://registrar.siu.edu/grades/incomplete.html

REPEAT POLICY
An undergraduate student may, for the purpose of raising a grade, enroll in a course for credit no more than two times (two total enrollments) unless otherwise noted in the course description. If students receiving a letter grade of A, B, C, or F, the course repetition must occur at Southern Illinois University Carbondale. Only the most recent (last) grade will be calculated in the overall GPA and count toward hours earned. See full policy at http://registrar.siu.edu/pdf/gradcatalog1314.pdf

GRADUATE POLICIES
Graduate policies often vary from Undergraduate policies. To view the applicable policies for graduate students, please visit: http://gradschool.siu.edu/about-us/grad-catalog/index.html

DISABILITY POLICY
Disability Support Services provides the required academic and programmatic support services to students with permanent and temporary disabilities. DSS provides centralized coordination and referral services. To utilize DSS services, students must come to the DSS to open cases. The process involves interviews, reviews of student supplied information, and completion of Disability Accommodation Agreements: http://disabilityservices.siu.edu/

PLAGIARISM CODE

MORRIS LIBRARY HOURS
http://www.library.siu.edu/about

SAFETY AWARENESS FACTS AND EDUCATION
Title IX makes it clear that violence and harassment based on sex and gender is a Civil Rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, etc. If you or someone you know has been harassed or assaulted, you can find the appropriate resources here: http://safe.siu.edu

SALUKI CARES
The purpose of Saluki Cares is to develop, facilitate and coordinate a university-wide program of care and support for students in any type of distress—physical, emotional, financial, or personal. By working closely with faculty, staff, students and their families, SIU will continue to display a culture of care and demonstrate to our students and their families that they are an important part of the community. For information on Saluki Cares: (618) 453-5714, or siscares@siu.edu, http://salukicares.siu.edu/index.html

EMERGENCY PROCEDURES
Southern Illinois University Carbondale is committed to providing a safe and healthy environment for study and work. We ask that you become familiar with the SIU Emergency Response Plan and Building Emergency Response Team (BERT) programs. Please reference the Building Emergency Response Protocols for Syllabus attachments on the following pages. It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency.

INCLUSIVE EXCELLENCE
SIU contains people from all walks of life, from many different cultures and sub-cultures, and representing all strata of society, nationalities, ethnicities, lifestyles, and affiliations. Learning from and working with people who differ is an important part of education as well as an essential preparation for any career. For more information please visit: http://www.inclusivexcelence.siu.edu/

LEARNING AND SUPPORT SERVICES
Help is within reach. Learning support services offers free tutoring on campus and math labs. To find more information please visit the Center for Learning and Support Services website:
Tutoring: http://tutoring.siu.edu/
Math Labs: http://tutoring.siu.edu/math_tutoring/index.html

WRITING CENTER
The Writing Center offers free tutoring services to all SIU students and faculty. To find a Center or schedule an appointment please visit: http://write.siu.edu/

AFFIRMATIVE ACTION & EQUAL OPPORTUNITY
Our office’s main focus is to ensure that the university complies with federal and state equity policies and handles reporting and investigating of discrimination cases. For more information visit: http://diversity.siu.edu/

Additional Resources Available:
SALUKINET: https://salukinet.siu.edu/cp/home/displaylogin
ADVICE: https://advisement.siu.edu/
SIU ONLINE: http://online.siu.edu/